Sustainability Planning Worksheet

for School and Community Gardens

1. **Email address** *

   _____

2. **Garden Coordinator** *

   _____

3. **Garden Name**

   _____

4. **Garden Address** *

   _____

5. **Phone** *

   _____

6. **Secondary Contacts**

   _____

Human Capacity

7. **List community and organizational partners**

   _____

   _____

   _____

   _____

   _____

8. **How do you measure success?**
   Check all that apply.

   - [ ] pounds of produce harvested
   - [ ] how harvest is utilized
   - [ ] educational value
   - [ ] number of educational events
   - [ ] recreational value
   - [ ] number of participants
   - [ ] socioeconomic and ethnic diversity of participants
   - [ ] Option 6

9. **Training needed for staff, volunteers or plot holders**
   Check all that apply.

   - [ ] basic gardening techniques
   - [ ] garden plannning
   - [ ] composting
   - [ ] seed starting
   - [ ] seed saving
   - [ ] growing small fruits
   - [ ] soil improvement techniques
   - [ ] permaculture
   - [ ] Other: _____

10. **What are the goals for the garden?**
    Check all that apply.

    - [ ] Increase growing area
    - [ ] Increase soil quality
    - [ ] Improve water access
    - [ ] Improve accesibility
    - [ ] repair or add raised garden beds
    - [ ] establish garden committee that meets once / month
    - [ ] recruit new volunteers
    - [ ] begin educational programming
    - [ ] expand educational programming
    - [ ] provide training for staff, volunteers and participants
    - [ ] raise money for the garden
    - [ ] establish or strenghten partnerships
    - [ ] undertake specific construction project
    - [ ] Other: _____

11. **List and expand on your top 3 goals**

_____

_____

_____

_____

_____

Site Sustainability

For each sector of the garden in this section a space is provided to input budget items. Please input relevant budget numbers to the best of your ability or contact Josh at jd285@cornell.edu with any questions on budget.

12. **Briefly describe garden site**

_____

_____

_____

_____

_____

13. **Describe water source** *
   Check all that apply.

   ☐ Water faucet/Municiple

   ☐ Water faucet/Well

   ☐ rain catchment

   ☐ water pump/pond or stream

   ☐ None

   ☐ Other: _____

14. **Describe plan to address water access if required**

   _____

15. **Budget: WATER**

   _____

16. **Fencing/Wildlife barrier** *

Check all that apply.

☐ Chicken wire 4'

☐ Welded wire 4'

☐ Deer Fence netting 8'

☐ Deer Fence Welded wire 8'

☐ court yard

☐ natural hedges or barriers

☐ NONE

☐ Other: _____

17. **Describe plan to improve fencing if required**

_____

_____

_____

_____

_____

18. **Budget: FENCING**

_____

19. **Solar access** *

Check all that apply.

☐ Full Sun

☐ Part Shade

☐ Full Shade

☐ Don't Know

20. **Describe steps to improve solar access if needed**

_____

_____

_____

_____

_____

21. **Budget: SOLAR ACCESS**

_____

SOIL QUALITY

For some do-it-yourself soil testing please visit https://www.thespruce.com/easy-diy-soil-tests-2539856
If you have had your soil tested please submit a copy to Josh at jd285@cornell.edu

22. **Soil Type**

Check all that apply.

- [ ] loam
- [ ] sandy
- [ ] clay
- [ ] parched
- [ ] waterlogged
- [ ] straight compost
- [ ] potting mix
- [ ] Other: _____

23. **Soil Quality**

Mark only one oval.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

24. *Mark only one oval.*

- ◯ Option 1

25. **Soil improvement strategy if needed**

Check all that apply.

- [ ] add organic matter/ compost
- [ ] add peat moss
- [ ] better mulching
- [ ] add soil amendments
- [ ] improve airation/drainage
- [ ] Other: _____

26. **Budget: SOIL QUALITY**

_____

27. **Does the site contain raised beds? IF so, how many?**

_____

28. **What is the condition of the raised beds?**
    Mark only one oval.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

29. **Budget: ADD/REPAIR RAISED BEDS**

    _____

30. **Quality of TOOL STORAGE**
    Mark only one oval.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

31. **List tools and supplies required**

    _____

    _____

    _____

    _____

    _____

32. **Budget: TOOLS/ TOOL STORAGE**

    _____

33. **Rate site accessability**
    Mark only one oval.

	1	2	3	4	5	
Poor	◯	◯	◯	◯	◯	Excellent

34. **Steps to Improve Accessibility**
    Check all that apply.

    ☐ Widen Pathways

    ☐ Install Hard Pathways

    ☐ Install ADA/Wheelchair accessible raised beds

    ☐ Other: _____

35. **Budget: ACCESSIBILITY**

    _____

36. **List the crops grown/ desired**

_____

_____

_____

_____

_____

37. **Budget: PLANTS AND SEEDS**

_____

38. _Mark only one oval._

◯ Option 1

Financial Sustainability

39. **What are the funding sources for the garden?**
    Check all that apply.

    ☐ national grants
    ☐ local grants
    ☐ local civic organizations
    ☐ local faith-based organizations
    ☐ municipal funding
    ☐ grassroots fundraising
    ☐ crowdsource fundraising
    ☐ organizational budget
    ☐ Other: _____

40. **List funding sources**

_____

_____

_____

_____

41. **Funding expected in the next year**

_____

_____

_____

_____

School Gardens

42. **Describe school gardening program, goals, and unique atributes**

_____

_____

_____

_____

_____

43. **List Grades/Classes participating**

_____

_____

_____

_____

_____

44. **What educational/ community resources are in place?**
    Check all that apply.

    ☐ community partnerships

    ☐ curricula and lesson plans

    ☐ staff

    ☐ volunteer program

    ☐ Extension master gardeners

    ☐ non-profit umbrella

    ☐ nutrition education

    ☐ Other: _____

45. **What curriculum is being used?**
    Check all that apply.

    ☐ Grow it, Try it, Like It (Pre-K-1st)

    ☐ The Great Garden Detective (2nd-3rd)

    ☐ Dig In! (4th-5th)

    ☐ Junior Master Gardener Program

    ☐ Other: _____

46. **What is the plan to manage garden during summer including weeding, watering & harvesting?**
Check all that apply.

- [ ] Summer Programming
- [ ] Summer Youth Employees
- [ ] Family Adopt-a-Week Program
- [ ] Volunteer Weeding and Watering Schedule
- [ ] Convert to Community Garden
- [ ] Garden will go fallow
- [ ] Other: _____

47. **How is produce utilized?**
Mark only one oval.

- ( ) Cafeteria
- ( ) Nutrition Education
- ( ) Fresh Snacks
- ( ) Special Events
- ( ) Donated to Food Pantry
- ( ) Donated to School Families
- ( ) Other: _____

48. **If food pantry was listed, please list the name(s) and contact(s) for each**

_____

_____

_____

_____

_____

49. **What barriers or challenges do staff/ volunteers face?**

_____

_____

_____

_____

_____